

Landsec

Customer Handbook

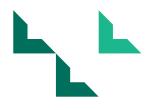


Occupier Demise Inspection (ODI)

Please see below the information required when carrying out a pre-inspection check of a Landsec A3 retail unit. This is a list of the paperwork required to complete the inspection.

Please Note: Some items below may not be applicable for every unit.

Checklist items	Tick if in place	Tick if not required
PAT testing certificates		
Boiler maintenance reports/certificates (including gas safe report)		
Fire alarm maintenance reports/certificates		
Fire extinguisher maintenance reports/certificates		
Fire Risk Assessment		
Ansul system maintenance reports/certificates		
Sprinkler maintenance reports/certificates		
Fire Log Book		
Fire induction training for staff evidence		
Emergency light testing		
Gas supply maintenance and testing records		
Portable gas cylinder risk assessment		
Deep fat fryer maintenance records including thermostat testing		
Fats/Oils/Greases (FOG) equipment maintenance records/certificates		
Cooking oil waste certificates		
Kitchen extract cleaning records including photos before/after		
F-Gas logbook		
Water risk assessment and treatment logbook		







This document supports the information on our online customer portal.



AspireAssist 24/7 HelpDesk



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Landsec Portals



Knowledge Base

landseclink.com

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