



My Property  
**Occupier Demise  
Inspection** (ODI)  
*London*



## Occupier Demise Inspection (ODI)

Please see below the information required when carrying out a pre-inspection check of a Landsec A3 retail unit. This is a list of the paperwork required to complete the inspection.

**Please Note:** Some items below may not be applicable for every unit.

Checklist items	Tick if in place	Tick if not required
PAT testing certificates	<input type="checkbox"/>	<input type="checkbox"/>
Boiler maintenance reports/certificates (including gas safe report)	<input type="checkbox"/>	<input type="checkbox"/>
Fire alarm maintenance reports/certificates	<input type="checkbox"/>	<input type="checkbox"/>
Fire extinguisher maintenance reports/certificates	<input type="checkbox"/>	<input type="checkbox"/>
Fire Risk Assessment	<input type="checkbox"/>	<input type="checkbox"/>
Ansul system maintenance reports/certificates	<input type="checkbox"/>	<input type="checkbox"/>
Sprinkler maintenance reports/certificates	<input type="checkbox"/>	<input type="checkbox"/>
Fire Log Book	<input type="checkbox"/>	<input type="checkbox"/>
Fire induction training for staff evidence	<input type="checkbox"/>	<input type="checkbox"/>
Emergency light testing	<input type="checkbox"/>	<input type="checkbox"/>
Gas supply maintenance and testing records	<input type="checkbox"/>	<input type="checkbox"/>
Portable gas cylinder risk assessment	<input type="checkbox"/>	<input type="checkbox"/>
Deep fat fryer maintenance records including thermostat testing	<input type="checkbox"/>	<input type="checkbox"/>
Fats/Oils/Greases (FOG) equipment maintenance records/certificates	<input type="checkbox"/>	<input type="checkbox"/>
Cooking oil waste certificates	<input type="checkbox"/>	<input type="checkbox"/>
Kitchen extract cleaning records including photos before/after	<input type="checkbox"/>	<input type="checkbox"/>
F-Gas logbook	<input type="checkbox"/>	<input type="checkbox"/>
Water risk assessment and treatment logbook	<input type="checkbox"/>	<input type="checkbox"/>



**Landsec**  
Link

This document supports  
the information on our  
online customer portal.



*AspireAssist*  
24/7 HelpDesk



My Property



Landsec  
Portals



Knowledge  
Base

[landseclink.com](https://landseclink.com)

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